SUPERVISOR RESPONSIBILITIES

	YES	NO
Do you understand the nature of the work being done?		
Do you fully understand the hazards associated with the work?		
Are your responsibilities to those you supervise clear?(Including contracted employers, visitors, other)		
Have you familiarized yourself with the standards and regulations applicable to the work yousupervise?		
Are you well versed in your employer's rules, policies, procedures?		
Do you understand the scope and limitations of your authority?		
Do you know how frequently your organization's commitment to health and safety should becommunicated?		
Do you routinely inspect the work site for unsafe acts and conditions?		
Is there a procedure in place for escalating your concerns for health & safety to your employer?		
Are you involved in the inspection of incidents involving injury, damage, environmental concerns and no-loss events (PSI) that occur in your work area?		
Do you ensure your workers are adequately trained before beginning work?		
Is there an established procedure for monitoring employee competency?		
Do you reinforce training, when necessary, to prevent incidents, prevent complacency, andboost confidence in workers?		
Do you comment and make corrections to worker actions or behaviour in cases of non-compliance or violations of company policy, procedure or rules?		
Are you encouraging workers to voice concerns and report incidents of all severity, rather thancovering up mistakes?		
Do you analyze new projects for associated risks prior to starting work?		
Do you involve affected workers in the evaluation and elimination/control of hazards in theirarea?		

Are realistic goals being set that take into account limitations of workers or the worksite?		
Is health, safety and welfare a consideration when delegating work tasks?		
Do you hold workers accountable for upholding their responsibilities?		
Do you take the time to give positive reinforcement where it is due?		
Are workers involved in the decision-making and problem-solving processes for considerationsin their work area?		