

JOB POSTING

TITLE: SAFETY ADVISOR

Full Time – Rocky View, AB

Summary of Job Related Responsibilities:

The Safety Advisor role reports to the Regional Manager and assists in providing key services to Manufacturers' Health & Safety Association (MHSA) members in the Southern Alberta region. These key services include: providing member companies with safety program advice and assistance, delivery of educational and training programs, administration of the Partnerships in Injury Reduction (PIR) programs for MHSA companies, and promotion of Association services.

Skills and Experience Requirements:

1. Minimum 2 years occupational health and safety experience in manufacturing or a related field. (MHSA Peer Auditor certification would be considered an asset.)
2. Enrollment in, or completion of, a post-secondary education in occupational health and safety.
3. Excellent written, verbal and communication skills, with superior instructional abilities and customer service skills. Strong computer skills, with a working knowledge of Microsoft Word, Excel, Outlook and PowerPoint and ability to navigate the Internet.
4. Valid Class 5 Alberta Operators License and a reliable vehicle are required for business travel. A current Alberta Standard Driver's Abstract is required.
5. Working knowledge of the Alberta OH&S Act, Regulations, and Code.
6. Working knowledge of the Alberta WCB Act, policies and programs.
7. Working knowledge of the Alberta PIR program.
8. Experience with environmental safety is considered an asset.

Responsibilities and Related Position Duties:

1. Competence in the classroom, as primary role is providing instruction and facilitation of MHSA courses.
2. Assist in planning and coordination of training schedules.
3. Creation, preparation, and delivery of MHSA services such as on Site Safety Consultation including: inspections, hazard assessments, safety meeting presentations, etc.
4. Perform MHSA External or Internal Audits as required.
5. Travel within Southern Alberta and between Red Deer and Edmonton offices (expenses and mileage paid).
6. Projects, duties and responsibilities as assigned by the Regional Manager.

How to Apply:

careers@mhsa.ab.ca