

Varsteel Calgary Regional Safety Coordinator

How to Apply:

Applicants may apply at www.varsteel.ca/employment

Terms of Employment:

Permanent, Full Time, On Call, Shift, Overtime, Weekend, Day, Night, Evening

Salary:

Negotiable, based on experience, Other Benefits, Medical Benefits, Dental Benefits, Life Insurance Benefits, Group Insurance Benefits, Pension Plan Benefits, Vision Care Benefits

Anticipated Start Date (at the latest in 3 months):

As soon as possible

Location:

Calgary, Alberta (1 vacancy)

Skill Requirements:

Education:

Completion of High School

Certification:

MHSA Auditor, CRSP designation, MHSA Safety Officer Designation preferred.

Experience:

2 years to less than 3 years

Languages:

English

Staff Responsibility:

1 - 100

Area of Specialization:

Training and development

Work Setting:

Primary industry, Construction, Manufacturing

Job Summary:

This position is responsible for planning, establishing, implementing, and maintaining a variety of health, safety and environmental programs to assure the highest possible degree of safety for employees at four locations in and around Calgary. The successful candidate will be a self-starting leader who enjoys the challenges of daily involvement. Travel is involved, the successful candidate must have a reliable vehicle.

Specific Duties:

- Ensure that provincial and local laws, regulations, rules and codes are observed
- Follow and enforce Varsteel's Health and Safety Program
- Administer new hire and safety training through the Online Learning Center
- Maintain record keeping through the Optic program
- Hold monthly Safety Meetings, Monthly Safety Inspections, Driver Meetings and Safety Committee Meetings
- Administer on site HSE program in conjunction with Corporation Health and Safety Program

- Coordinate with Corporate Health and Safety Manager on development and implementation of procedures and policies.
- Report all accidents to Corporate Health and Safety
- Work with Corporate Health and Safety to monitor the workers compensation program
- Coordinate MHSA training for new and existing employees
- Work with Corporate Health and Safety to develop controls for identified hazards, coordinate the implementation of controls from result of hazard analysis. Measure and evaluate the effectiveness of the hazard control system, policies, and procedures and recommend changes that reflect improved opportunities to eliminate work place accidents and injuries.
- Identify and evaluate hazardous conditions and practices in the workplace, conduct and coordinate on-site inspections to audit physical conditions and safe work practices. Provide advice for all compliance regulations.
- Monitor ongoing updates in provincial safety regulations, laws or reporting requirements
- Other duties as assigned.

Work Conditions and Physical Capabilities:

Fast-paced environment, Work under pressure, Tight deadlines, Attention to detail, Large workload

Transportation/Travel Information:

Valid driver's licence, Own transportation, Willing to travel, Travel expenses paid by employer

Essential Skills:

Reading text, Document use, Numeracy, Writing, Communication, Working with others, Problem solving, Decision making, Critical thinking, Job task planning and organizing, Significant use of memory, Finding information, Computer use, Continuous learning